

**報名表 Application Form (PACKAGE/ TICKET / HOTEL)**

App. Date : \_\_\_\_\_ No. of Persons: \_\_\_\_\_ Code: \_\_\_\_\_ Departure date : \_\_\_\_\_  
 報名日期 : \_\_\_\_\_ 人數 : \_\_\_\_\_ \_\_\_\_\_ 出發日期 : \_\_\_\_\_

Contact Person (1): \_\_\_\_\_ Contact Person (2): \_\_\_\_\_  
 聯絡人 (1): \_\_\_\_\_ 聯絡人 (2): \_\_\_\_\_

E-mail (1): \_\_\_\_\_ E-mail (2): \_\_\_\_\_

Tel (1): \_\_\_\_\_ Tel (2): \_\_\_\_\_

(Please Provide PASSPORT DETAILS 請提供護照資料) (請以英文填寫)

Sex 性別	Surname 姓	Given Name 名	Date of Birth(D/M/Y) (Age) 出生日期(日/月/年) (年齡)	Type of Passport (HKSAR, BNO or other country/region) 護照種類 (香港特區護照, BNO 或其他國家/地區)	Date of Expiry (D/M/Y) 護照到期日 (日/月/年)
1.	_____	_____	_____ ( )	_____	_____
2.	_____	_____	_____ ( )	_____	_____
3.	_____	_____	_____ ( )	_____	_____
4.	_____	_____	_____ ( )	_____	_____

**Flight Details 航線資料**

Dept. Date 出發日期	From / To 出發地 / 目的地	Flight No. 航班編號	Flight Time 航班時間	Class	Ret. Date 回程日期	From / To 出發地 / 目的地	Flight No. 航班編號	Flight Time 航班時間	Class
1.	_____ / _____	_____	_____	_____	_____	_____ / _____	_____	_____	_____
2.	_____ / _____	_____	_____	_____	_____	_____ / _____	_____	_____	_____
3.	_____ / _____	_____	_____	_____	_____	_____ / _____	_____	_____	_____
4.	_____ / _____	_____	_____	_____	_____	_____ / _____	_____	_____	_____

**Hotel Details 酒店資料**

City 城市	Hotel Name 酒店名稱	Check-in date 入住日期	Check-out date 退房日期	Night(s) 晚數	Room type 房間種類 (Only On Request)	REMARKS 備註
1.	_____	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____	_____

(HKDS) Price 價錢	No. of Person 人數	Tax 機場稅	No. of Person 人數	High Season 旺季附加費	No. of Person 人數
Adult 成人	x =	x	=	x	=
Child 小童	x =	x	=	x	=

(If applicable 如適用) Tour Name 團名/Tour code 團號	Dept. date 出發日期	Price 價錢	No. of Person 人數	No. of Infant 嬰孩入數 : (每位 \$ 1000 each) _____ = _____
<b>One Day Tour :</b>	_____	x	=	_____

Surcharge: Hotel Extension / Special Holiday / Weekend (Fri - Sun) 附加費: 延期酒店/特別假期/週末(星期五至日)				No. of Person 人數
Hotel (1) \$	x	No. of Room(s) 房間數目	x Night(s) 晚	=
Hotel (2) \$	x	No. of Room(s) 房間數目	x Night(s) 晚	=
Hotel (3) \$	x	No. of Room(s) 房間數目	x Night(s) 晚	=
Hotel (4) \$	x	No. of Room(s) 房間數目	x Night(s) 晚	=
Deposit 訂金\$ _____ x _____				= _____
<b>Total 合共 \$:</b> _____				
<b>Balance 餘額 \$:</b> _____				

如客人所訂的酒店或機位均已客滿，我們會將訂金全數退還或客人可以選擇其他日子出發。

Deposit can be refunded or departure date can be changed when the hotel or flight is full.

Payment 付款方式: (Cash/Cheque/EPS/Credit Card/Authorization Letter) Bank-in: 恆生銀行 HANG SENG BANK LTD **A/C: 295-156350-001**

**更改或取消條款 及 注意事項:**

- 機票確定後由本公司發出確認書或E-ticket, 到機場辦理登機手續 (Check-in)。
- 因為旺季期間, 航空公司有機會於出發前一天作出更改航班及起飛時間, 以凌晨機出發夜機返為基礎。時間以E-Ticket為準。
- 機票E-Ticket 於出發前一個工作天經E-mail送出。
- 任何未應用之套票項目, 恕不予退款, 包括綜合機場稅及燃油附加費。
- 任何情況下, 機票及酒店確定後不能更改及取消。
- 以上機票不能適用於機場快線辦理登機手續。不可累積飛行哩數。不能預定坐位。
- 客人如放棄去程 (NO SHOW), 回程機位則自動不被保留。

**Amendment or cancellation policy and point to Note:**

- Our company will send a confirmation letter or e-ticket for check-in at airport.
- The flight number and flight time will have chance to be changed by airline before the departure date within the high season period. But, flight will still in midnight departure and night returning. Referring to the E-ticket for departure and arrival time and other details.
- E-ticket will be sent by e-mail 1 working day before the departure date.
- Any unused item(s) cannot be refund, included airport tax and fuel surcharge.
- Air ticket and hotel booking cannot be changed or cancelled after confirmed.
- Above air ticket cannot accumulate airline mileage, check-in at airport express station or web check-in and reserve seating.
- If NO SHOW, the return journey of air ticket will be cancelled.

本人明白此報名表內之資料正確無誤, 並同意接受價錢表上「更改或取消費用 及 備註」的條款。

I confirm the above information is correct.

I agree and read the amendment or cancellation policy and point to Note

**Signature**  
 客人簽名

Agree 同意

DATE: \_\_\_\_\_

Please make following Authorization Letter and fax/e-mail back to us

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To : Korea Travel Service (HK) Co.

From : \_\_\_\_\_

Fax : 852- 2368 2539

Tel. No. : \_\_\_\_\_

E-mail : [kts@ktstravel.com.hk](mailto:kts@ktstravel.com.hk)

Package Code : \_\_\_\_\_

Departure Date : \_\_\_\_\_

E-Mail : \_\_\_\_\_

## AUTHORIZATION LETTER 信用卡授權書

I hereby authorize Korea Travel Service (HK) Co. to charge from my Credit Card Account in settlement of the Air Ticket/Hotel Charge.

Visa / Master Card \* Card Information

Please delete the inappropriate

信用卡號碼：

Credit Card Number : \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

信用卡保險號碼：

3 Digit Security Number : \_\_\_\_\_

有效日期：

Expire Date : \_\_\_\_\_ / \_\_\_\_\_

持卡人姓名：

Cardholder Name : \_\_\_\_\_

銀行名稱：

Issuing Bank : \_\_\_\_\_

金額：

Total Amount \$ : \_\_\_\_\_

客人簽名：

Signature : \_\_\_\_\_

日期：

Date : \_\_\_\_\_

以上金額： 訂金 / 餘額 / 備註： \_\_\_\_\_

出發者姓名： \_\_\_\_\_